



IPF/SEOS Part II Sustainable Standards Questionnaire

Processors

(3 years to be in Compliance)

This questionnaire is designed to:

1. Determine the level of sustainable processing practices that are in compliance of SEOS Part II Sustainability Standards
2. Bring greater awareness of each of the SEOS Part II Sustainability Standards and their vital role within the entire SEOS Community

I. Social Sustainability

Enriching and preserving communities through social engagement, community investment, equal access to social resources, equal opportunity, and community-based education while respecting social diversity, respecting community members, and implementing practices that will benefit future generations.

Question #1 Do you have a program for providing a safe and ethical work environment for employees and staff? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

Question #2 Do you have a program for sharing important value-based information about products and methods? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

Question #3 Do you have a website, newsletter and/or other communications for community outreach? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

Question #4 Do you hire local and or/Indigenous people whenever possible? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

Question #5 Do you have a policy for providing gender equality in the workplace?

(Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

II. Environmental Sustainability

Accurate and truthful information disclosed to all Community members, and transparency, as well as integrity in distribution practices and policies.

Question #1 Do you have a current land management program? (Answer only one)

1. I have fully implemented this (Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

Question #2 Do you have a current water management plan? (Answer only one)

1. I have fully implemented this.(Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

Question #3 Do you have a clean air management plan? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

Question #4 Do you have an Indigenous plant and animal protection plan? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

Question #5 Do you have a waste management plan? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but have not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe).
4. I have no plans for implementation.

III. Cultural Sustainability

Practices based in respect for, and preservation of others' traditions, values, customs, belief systems, living environments, and lifestyles.

Question #1 Do you have a policy for the protection of and respect for cultural beliefs of employees, staff and regional communities? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe) _____
4. I have no plans for implementation.

Question #2 Do you have a policy for learning or retaining and then passing on the culture and heritage of plants and flowers and the products produced from them? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe) _____
4. I have no plans for implementation.

Question #3 Do you have a policy for protection and respect for religious beliefs of employees, staff and regional communities? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe). _____
4. I have no plans for implementation.

Question #4 Do you have a policy for protection of and respect for cultural lifestyle choices of employees, staff and regional communities? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe) _____
4. I have no plans for implementation.

Question #5 Do you have a policy for inclusion of Indigenous processing methods whenever possible? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (Provide)
4. I have no plans for implementation.

IV. Distribution and Labeling Sustainability

Accurate and truthful information disclosed to all Community members, and transparency, as well as integrity in distribution practices and policies.

Question #1 Do you have a policy on accuracy in material identification? (Answer only one)

1. I have fully implemented this. (describe) _____
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe) _____
4. I have no plans for implementation.

Question #2 Do you have a policy for insuring freedom of adulteration and degradation of oils? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe) _____
4. I have no plans for implementation.

Question #3 Do you keep accurate records of batch numbers and dates? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. target date of completion) _____
3. I have specific plans for implementation (describe). _____
4. I have no plans for implementation.

Question #4 Do you have a policy for applying truth in advertising and promotion?

(Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe) _____
4. I have no plans for implementation.

Question #5 Do you have a packaging management program including repurposing and plastics avoidance? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe) _____
4. I have no plans for implementation.

V. Economic Sustainability

Practices that support long-term economic growth and fair and adequate compensation, without compromising social, environmental, and cultural sustainability within the value-added supply chain Community.

Question #1 Do you have a plan for appropriate employee compensation/benefits?

(Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) _____
3. I have specific plans for implementation (describe) _____
4. I have no plans for implementation.

Question #2 Do you have a policy for the purchasing of raw materials from ethical sources based on value rather than price? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) ____
3. I have specific plans for implementation (describe)_____
4. I have no plans for implementation.

Question #3 Do you have a policy reflecting the economic impact of operations on the rest of the value-added supply chain Community? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. target date of completion) _____
3. I have specific plans for implementation (describe). _____
4. I have no plans for implementation.

Question #4 Do you use accounting practices that conform with the Sustainable Accounting Standards Board (SASB, 2013)? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) ____
3. I have specific plans for implementation (describe) _____
4. I have no plans for implementation.

Question #5 Do you incorporate marketing practices that insure long-term viability necessary for job security? (Answer only one)

1. I have fully implemented this. (Provide)
2. I have initiated, but not fully implemented this. (target date of completion) ____
3. I have specific plans for implementation (describe)_____
4. I have no plans for implementation.

Scores will be assigned to each answer:

1. **5 Points – Fully implemented**
2. **3 Points – Initiated but not fully implemented**
3. **1 Point – Specific plans have been made for implementation**
4. **0 Points – No response or no plans for implementation**

I, _____ of _____

verify that I have thoroughly read this questionnaire, understand the questions asked and have given my answers truthfully.

Signed: _____ Date: _____